

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, April 14, 2015 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, April 14, 2015 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady
Board Clerk David Dahl, Board Member Mark Clark, Board
Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Pat Abel, Assistant Chief Tom
Brandhuber (telephonically), Finance Manager Dave Christian,
Legal Counsel Donna Aversa, Board Services Manager Brooke Painter

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. FIRE BOARD REPORTS

There were no reports provided.

4. CALL TO THE PUBLIC

No public issues were presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

Inspector Jennifer Akins, Firefighter Brent Avey, Firefighter Adin deMasi, Firefighter John Miller, and Engineer Jeremy Rinder were presented with a pin for five years of service to the Golder Ranch Fire District.

6. CONSENT AGENDA

A. APPROVE MINUTES – MARCH 10, 2015 REGULAR SESSION

MOTION by Vice Chair Brady to table the approval of the March 10, 2015 Regular Session Minutes, as the Agenda had a typographical error – stating it was the approval of the February 10, 2015 Regular Session Minutes instead of the March 10, 2015 minutes.

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

7. REGULAR BUSINESS

**A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE FOLLOWING
AMENDED POLICIES FOR THE GOLDER RANCH FIRE DISTRICT: PERFORMANCE EVALUATIONS
AND REVIEWS (1111); WORKERS' COMPENSATION (1612); PERSONAL LEAVE (1615);
ADMINISTRATIVE LEAVE OF ABSENCE (1618)**



Chief Karrer explained the changes that were proposed to the abovementioned policies. Clerk Dahl and Vice-Chair Brady asked about timelines on the Workers' Compensation policy; Chief Karrer explained the timelines. There were no further questions or comments from the Board.

MOTION by Clerk Dahl to approve the amended Performance Evaluations and Reviews, Workers' Compensation, Personal Leave, and Administrative Leave of Absence policies as presented

MOTION SECONDED by Board Vice-Chair Brady

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager David Christian presented the reconciliation and monthly financial report to the Board. There were no further questions or comments.

MOTION by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

MOTION SECONDED by Vice Chair Brady

MOTION CARRIED 5/0

B. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION AND REVIEW OF THE FIRE CHIEF'S ANNUAL PERFORMANCE EVALUATION AND EMPLOYMENT CONTRACT

MOTION by Clerk Dahl to go into Executive Session at 9:47 a.m. pursuant to A.R.S. §38-431.03(A)(1)

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

The Governing Board reconvened into Regular Session at 11:02 a.m. Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRE CHIEF'S ANNUAL PERFORMANCE EVALUATION AND EMPLOYMENT CONTRACT

The Golder Ranch Fire District Governing Board, with assistance from Human Resources Manager Sharron Lovemore, compiled the performance evaluation for Fire Chief Randy Karrer. After discussions with Chief Karrer in Executive Session regarding his annual performance evaluation, the Governing Board publicly complemented him and the job that he is doing. The Board would like to see Chief Karrer take more personal time off and delegate more duties to the Board and other senior staff. Chairperson Cox Golder explained that Chief Karrer's performance evaluation shall be filed in his personnel file.

The Fire Board tabled the Fire Chief's employment contract until next month's meeting.



MOTION by Board Member Hudgins to approve the Fire Chief's performance evaluation as presented

MOTION SECONDED by Clerk David Dahl

MOTION CARRIED 5/0

8. REPORTS AND CORRESPONDENCE

- A. Fire Chief's Report - Chief Karrer presented his report to the Board. He stated that he has spent some time going through the 2012 – 2015 Strategic Plan and Business Plan. He commented that we [GRFD] have achieved a majority of the goals set forth in those plans. Chief Karrer mentioned that the Wildland drill that took place in Oracle was a successful event. He stated that there was no new information to report on an improving relationship with Mountain Vista Fire District. Chief Karrer publically recognized the GRFD financial team for receiving the GFOA Award for our CAFR again this year.
- Leadership Team Report – Vice President Howe presented the leadership team report to the Board. He explained that the Local helped to host the 5K run in conjunction with the opening of the Naranja Park. Last weekend they [Local #3832] raised \$2,400 for the MDA in the Fill the Boot campaign. The Local also assisted Captain Eric Cline's family pack up, move, and made house repairs. Vice President Howe stated that Captain Cline is making an amazing progress. Lastly, he stated that the Local is making great progress with the OPFA.
 - Community Relations Report – Manager Braswell presented her report to the Board. She stated that she has been working with the Oro Valley Police Department on some free radio ads regarding Project Graduation and Drowning Prevention. Manager Braswell attended the Ladies Day Out event in SaddleBrooke, it was a fabulous event.
- B. Operation Chief's Report – Chief Karrer presented the report on behalf of Chief Brandhuber to the Board. No further questions or comments from the Board.
- C. Administrative Services Chief's Report – Chief Abel presented his report to the Board. He brought Fire Marshal Loesche up in front of the Board to highlight his 40 years in the fire service.

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- May 12, 2015 – Regular Session
- Fire Chief's Contract
- Approval of March 10, 2015 Regular Session Meeting Minutes

10. CALL TO THE PUBLIC

No public issues were presented.

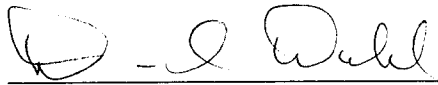
11. ADJOURNMENT

MOTION by Vice Chair Brady to adjourn the meeting at 10:09 a.m.

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0





David Dahl, Clerk of the Governing Board
Golder Ranch Fire District
b/p

